

Stonebrook Family Medicine

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Patient Portal User Agreement

Stonebrook Family Medicine provides this site in partnership with e-MD® for the exclusive use of its established patients. The patient portal is designed to enhance patient – physician communications. All users must be established by a previous office visit.

We strive to keep all of the information in your records correct and complete. If you identify any discrepancy on your record, you agree to notify us immediately. Additionally, by using the patient portal, the user agrees to provide factual and correct information.

The information on the patient portal is maintained by Stonebrook Family Medicine. For questions about this site, contact Lisa Parker, office manager at 972-712-1911 or contact@stonebrookfp.com.

The patient portal does provide the following services:

- Medication re-fill request
- Communication of laboratory results from staff to patient
- Review Patient’s medical summary, medication list, treatment history and visitation dates
- Schedule request, patient directed scheduling, and waiting list request
- Limited communication regarding on-going treatment.

The patient portal is not intended to provide internet based diagnostic medical services. Also following limitations apply:

- No internet based triage and treatment request. Diagnosis can only be made and treatment rendered after the patient schedules and SEES the doctor.
- No Emergent communications or services. Any emergent conditions should be seen by Urgent Care, Emergency Department, or 911.
- No request for narcotic pain medication will be accepted
- Request for re-fill medication not currently being treated by physician.

The patient portal is provided as a courtesy to our valued patients. While some offices charge for this convenience on an annual basis, we are focused on providing highest level of service and health care. However, if abuse or negligent usage of patient portal persists, we reserve the right at our own discretion to terminate patient portal offering, suspend user access, or modify service offered through the patient portal.

The patient portal is provided in partnership with e-MD, our EHR software vendor and provider. The data is stored at Stonebrook Family Medicine. The data is on HIPPA compliant VPN with high level encryption that exceeds the HIPPA standards. While we believe that the IT infrastructure and data are safe and secure, it does not guarantee unforeseen adverse events cannot occur. To the extent that it is possible, Stonebrook Family Medicine has undergone rigorous IT implementation and security standards exceeding industry recommendations.

Please read our HIPPA policy for information on how private health information (PHI) is used at Stonebrook Family Medicine. All new and established patients have signed HIPPA agreement form and have been given a copy of our HIPPA policy. If you do not recall having signed HIPPA agreement form or need to reacquaint with our HIPPA policy a print copy will be provided to you for you review.

Once you have signed the Patient Portal Consent Agreement and have provided Stonebrook Family Medicine with legitimate email address that is secure, you will be given our system generated unique user identification and password. The site may be accessed in two ways:

1. Directly by going to this URL,:
<https://www.gotomyclinic.com/PublicPortalLive1.4/HomePage.aspx?CID=796>
2. Stonebrook Family Medicine website: <http://www.stonebrookfp.com> and clicking on patient portal log-in tab.

Upon acceptance by our patient portal system, on the email reply, it will contain your unique user id and password along with PDF Patient User Guide. While patient portal is user friendly, limited technical support questions can be directed to contact@stonebrookfp.com.

If you have reasons to believe that breach of HIPPA exists with the patient portal and Stonebrook Family Medicine has not satisfactorily remedied the situation, you may file a complaint to Texas Medical Board at:

Texas Medical Board
P.O. Box 2018
Austin, TX 78768-2018
Phone: 1-800-201-9353 Fax: 1-512-462-9416
verificic@tmb.state.tx.us

Patient Acknowledgement and Agreement

I acknowledge that I have read and fully understand this consent form. I have been given risks and benefits of patient portal and agree that I understand the risks associated with online communications between my physician and patient, and consent to the conditions outlined herein. I acknowledge that using the patient portal is entirely voluntary and will not impact the quality of care I receive from Stonebrook Family Medicine should I decide against using the patient portal. In addition, I agree to adhere to the policies set forth herein, as well as any other instructions or guidelines that my physician may impose for online communications. I have been proactive about asking questions related to this consent agreement. All of my questions have been answered with clarity.

Patient Signature	Print Name	Date of Birth	Date
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EMAIL ADDRESS: _____